



EXECUTIVE COMMITTEE MEETING

MINUTES OF MEETING HELD ON 29 AUGUST 2007

Via teleconference.

Present: Richard Calland, Nepo Malaluan, Toby McIntosh, Toby Mendel, Jeff Powell, Magda Stoczkiewicz, Ilse Slabbert, Mario Claasen and Tintin Morales-Alikpala

Apologies, Chairperson and minute-taking

1. Apology received from Bruce Jenkins.
2. Toby Mendel chaired the meeting and Ilse Slabbert took minutes.

Minutes of last meeting and matters arising

3. The minutes of the previous meeting was approved.

Fundraising

4. Toby Mendel proposed a new committee. Richard Calland argued that we needed to take a proactive approach to funding, with individual members of the Executive Committee pursuing different leads, rather than forming another committee. The matter was left unresolved, to be re-visited in Manila.
5. Hewlett Foundation: Richard Calland informed the meeting that Hewlett Foundation is investigating new angles on ATI and transparency. It was agreed that they should be approached.
6. SIDA & Norwegians: it was agreed that if an Executive Committee member is going to Stockholm or Oslo, they should set up a face to face meeting with SIDA to discuss funding. Jeff Powell is going to Oslo soon and will make contact. Richard Calland said that there is Norad, the Foreign Affairs department and also the Norwegian Centre for Human Rights, who handle much of Norad's development funding. Toby Mendel will provide Jeff Powell with the DFA contact. Mario Claasen is meeting

with NCHR and will bring up the subject of GTI and who we should contact for fund raising, and then pass that information on to Jeff Powell.

7. Magda Stoczkiewitz felt that we should not apply to Dutch funders at this stage, but she will keep track of possible opportunities.
8. Toby Mendel suggested that we approach American funders and spend more time proactively.
9. Toby Mendel will follow up with OSI.

Governance Structures - specifically expanded Executive Committee and formation of Advisory Council

10. There was uncertainty about the precise membership of the sub-committee. It was agreed that the sub-committee on Governance Structures consists of Richard Calland, Nepo Malaluan and Jeff Powell.
11. The sub-committee had had three discussions, via telecon, during the past week to discuss the nominees and forwarded the nominee list, with a short description of each person, to the Executive Committee.
12. The matter of the final numbers of people for the Executive Committee and Advisory Council must still be finalised. Toby Mendel suggested 10 Executive Committee members and 1 extra slot for possible consideration and 7 to 10 for the Advisory Council.
13. After looking at budget constraints, it was agreed to invite two organisational people for the Executive Committee and three individual people for the Advisory Council to attend the General Meeting in Manila.
14. It was agreed to allocate more money to the general meeting expenditure line as necessary to cover the costs of the 5 additional invitees, as it is imperative to have the chosen people at the general meeting to form part of the new governance structure of the GTI. Toby Mendel will keep the Executive Members updated.

General Meeting

15. In terms of the sessions at the general meeting, it was agreed that Nepo Malaluan has full authority to ask Executive Committee members to contribute to various session. He will add names to the various sessions and send to the Executive Committee e-group for comments and agreement.
16. All the Executive Committee members who have not sent their flight cost and itinerary to Tintin Morales-Alikpala, must do so within the week. She will then circulate a new budget with the estimated invitee costs added.

17. Toby McIntosh and Toby Mendel will assist Nepo Malaluan with the final programme layout/development.
18. ATIN will record and take notes of the meeting, with assistance from Executive Committee members and the Secretariat.

Component Parts

19. It was agreed to skip the component parts until the Manila meeting.
20. Lead Organizations to circulate their reports that they sent to Toby Mendel to all the Executive Committee members.

Website

21. Jeff Powell mentioned that the GTI website can no longer be hosted by the IFIWatchnet site as they have changed their system.
22. As the site now has to be moved or rewritten, it will incur some costs. Jeff Powell will send the quotes to move the site.
23. It was agreed that Tintin Morales-Alikpala, the Outreach Coordinator, come up with suggestions to upgrade the GTI website. The Secretariat to give feedback and assistance.
24. It was agreed that in the interim, the general responsibility of website maintenance lies with the Secretariat, but as the website is an outreach tool, the Outreach Coordinator should take the lead. This will be discussed further at the Executive Committee meeting in Manila.
25. Jeff Powell to resend all the passwords and usernames to the Executive Committee members for uploading documents.

Any other business

26. Magda Stoczkiewicz to send an email to NOVIB re the governance meeting. She must briefly inform them of the decisions taken at the meeting and mentioned that we are having the general meeting in Manila in October 2007 to discuss further.
27. It was agreed that the sub-committee on the GTI constitutional document, will circulate a draft well in advance of the Manila meeting so that it can be finalised there.
28. As agreed in Cape Town, Toby Mendel will lead the drafting sub-committee, joined by Toby McIntosh and Nepo Malaluan.

Next meeting

29. The next meeting will be held in October 2007 after the General Meeting in Manila, but it was agreed that Executive Committee members liaise via email to discuss matters arising further.
30. The draft minutes will be circulated by the Secretariat on Friday, 31 August 2007.